

Minutes of WWS Board Meeting

27 January 2022 @ 8.00pm

Location: **Zoom Videocall**

Item	Action
<p>1. Welcome & Apologies:</p> <p>Present - Kevin Lochhead (KL) – Chair; Liz Anderson (LA) - Secretary; Stuart Baillie (SB); Kim Johnston (KJ); John Radford (JR); Oliver Jessop (OJ); Karen Cornwell (KC); Ali Brotherton (ABr) – DC; Calum Reid (CR) – COO; Barry Cook (BC) – sportscotland; Andrew Baptie (ABa) – sportscotland.</p> <p>Apologies – Chris Heron (CH), Carole Cooney (CC).</p> <p>KL explained this would be BC's last meeting and thanked him for his efforts over the time he has worked with WWS. KL gave Aba our new Partnership Manager the opportunity to introduce himself.</p>	
<p>2. Standing Items</p> <p>2.1 Conflicts of Interest – no new conflicts</p> <p>2.2 Risk Register:</p> <ul style="list-style-type: none">• The Risk Register is to be updated following progress on the actions regarding the Environment.• The actions relating to making Connections with LGBTQI+ Groups should be progressed. <p>2.3 Child Protection and Wellbeing - KJ provided a verbal update:</p> <ul style="list-style-type: none">• Children 1st Mini Audit now complete – Children 1st had no concerns.• KJ and CR completed Bystander Training.• The online assessment tool is now available for clubs. KJ will circulate to club contacts. <p>2.4 Record of decisions agreed outwith meetings:</p> <ul style="list-style-type: none">• A decision was taken between meetings to progress with the development of two new websites.	<p>CR</p> <p>CR</p>
<p>3. Minutes of Previous Meeting</p> <p>3.1 Minutes of the previous meeting were unanimously agreed.</p> <p>3.2 The Action Log has been reviewed by the COO and Chair and historic actions removed. The action log was then reviewed and will be updated with removals, additions and edits from this meeting.</p>	<p>CR</p>

Minutes of WWS Board Meeting

27 January 2022 @ 8.00pm

Location: **Zoom Videocall**

10. sportscotland Update Aba & BC provided a verbal update: <ul style="list-style-type: none">• sportscotland have a Partner Survey currently live and would welcome responses by the 4th of February. CR to confirm that WWS has responded.• A Scottish Government fund is providing grants for Ventilation Improvements is available should clubs or sites be looking to carry out developments in this area.• sportscotland has confirmed their Communications Themes for each month this year. CR confirmed these had been received.• In partnership with Scottish Disability Sport, sportscotland have released an E-Learning on Disability Inclusion.• The National Lottery Open Week is approaching at the end of March.	CR
13. AOB <ul style="list-style-type: none">• KC noted she would be happy to sit in on any meetings regarding the lease negotiations.	
Next Meeting <ul style="list-style-type: none">• Board Meeting: 10 March 2022; 8pm.• Board Meeting: 19 May 2022; 8pm.	

Key Points from COO Report:

- Significant progress has been made with regards the UKAD Assurance Framework.
- Significant progress has been made on the development of the new websites.
- Planning is well underway for 2022 Town Loch Staffing & Season.
- The Strategic Plan document is almost ready to be published.
- Meetings have taken place or are planned with all key BWSW Staff.

Key Points from DC Report:

- 2022 Calendar is close to finalized.
- The Advanced Driver Wakeboard Module is well in development.
- Coaching/technique video production is continuing with a significant bank ready for the new season and new website.
- The WWA Cable Worlds will take place at Liquid Leisure in 2022. The high level Scottish Athletes all intent to take part.

Minutes taken by Calum Reid
27th January 2022